

DISABILITY STATEMENT POLICY



M.E.A.T (Ipswich) Limited

Question: What is this statement for?

We have written this statement to help you decide if we can provide the right sort of support to help you learn, gain skills and succeed in your training programme.

Persons with special needs will be evaluated and assessed in respect of the risk to their individual occupation, where specialists will provide necessary assistance that carry a range of disability facilities.

Here at MEAT, we want you to succeed. We welcome learners with disabilities including wheel chair users as we have ground floor access. This statement shows how we can help, because everyone is different, every person is special. We like to talk to each learner individually to get to know you so you can tell us the support, help and assistance you need.

Question: Whom should I contact to talk about what I need to help?

Your main contact would be Elaine Wright on 01473 270757. Elaine will be delighted to hear from you. She is available from 9.00am – 5.00pm 4 days a week.

Question: What do I have to do to join a training programme?

Firstly, talk to Elaine by phone or email, she will arrange a time and place for you to meet a trainer. At the meeting a trainer will discuss what you would like to do, and the support and assistance you feel you



need. A trainer will then try to develop an Individual Learning Plan for you to enable you to gain the maximum from your training and adapt training to your needs and aspirations.

Question: What sort of help can I expect?

We have staff that can help with literacy and numeracy, dyslexia assistance and confidence building. We also have chosen links with specialist agencies should you need help that we cannot assist with.

Question: What equipment do you have to help me in my training?

We have PC's/laptops, which can be used by learners. There is usually funding available to help get specialist equipment for you if this is required.

Talk to us and we will try and help – remember every person is unique and special.

Signed:

JANE DALE

Managing Director

Reviewed: April 2024

To be Reviewed: April 2025